

WASHINGTON

reverent, adventurous

CHRISTIAN

academically serious

ACADEMY

in the historic Reformed tradition

May 2010

Dear Parents,

If you plan to pay next year's tuition on a monthly basis, please note the important information in this letter.

Washington Christian Academy uses FACTS Tuition Management to process your tuition payments. FACTS is updating their website and processing capabilities and has unveiled a new, more powerful tool to process family payments! Some of the new features include:

- Convenient online payment plan sign-up
- Ability to maintain your demographic and financial account information online
- E-mail reminders before your payments are due
- Web-based interface for account viewing

Beginning with your first payment of next year's tuition (in July), you will need to use the new system. It is important that you set up your new account as soon as possible to make the transition a smooth one.

Even if you already have an account with FACTS, you must set up a new account on their new system.

In order to set up your new account, please go to:

<https://online.factsmgt.com/Tmg/public/AgreementSignup.aspx?i=3CLP7>.

Please note that even though you are setting up your new account now, nothing will change in the way your payments are made until you begin paying next year's tuition in July.

If you have any questions, please contact FACTS Management Company at 866-441-4637 or email me at marnoult@washingtongchristian.org. Thank you for your prompt attention to this. We are looking forward to using this exciting new system!

Blessings,



Margaret Arnoult
Chief Financial Officer