

WASHINGTON

reverent, adventurous

CHRISTIAN

academically serious

ACADEMY

in the historic Reformed tradition

16227 Batchellors Forest Road
Olney, MD 20832
240-390-0429, 240-559-0115 (fax)
www.washingtonchristian.org

Request for Records

To the Parent:

Please submit this form directly to your child's current school.

I/We _____ hereby authorize
(Name of Parent or Guardian)

_____ to release the records of
(Current School)

_____, _____ to:
(Name of Student) (Date of Birth)

The Admission Office
16227 Batchellors Forest Road
Olney, MD 20832
240-390-0429, 240-559-0115 (fax)
www.washingtonchristian.org

(Date)

(Signature of Parent or Guardian)

To the School:

Please send records for the current year.

The records should include:

- Current grades and comments for the most recently completed quarter.
- Cumulative record, to include previous years' grades and comments
- Standardized test scores, nationally normed.
- Behavior, psychological records with IEP (if applicable)